



ಬೆಂಗಳೂರು ಮೆಟ್ರೋ ರೈಲ್ ನಿಗಮ ನಿಯಮಿತ

(ಸಹಭಾಗಿತ್ವದ - ಕರ್ನಾಟಕ ಸರ್ಕಾರ ಹಾಗೂ ಕೇಂದ್ರ ಸರ್ಕಾರ ಉದ್ಯಮ)

ಬಿ.ಎಂ.ಟಿ.ಸಿ. ಕಾಂಪ್ಲೆಕ್ಸ್, 3ನೇ ಮಹಡಿ, ಕೆಂಗಲ್ ಹನುಮಂತಯ್ಯ ರಸ್ತೆ, ಶಾಂತಿನಗರ, ಬೆಂಗಳೂರು - 560 027, ಭಾರತ

Bangalore Metro Rail Corporation Ltd.

(A Joint Venture of Government of Karnataka & Government of India)

B.M.T.C Complex, 3rd Floor, K.H. Road, Shanthinagar, Bangalore - 560 027. INDIA.

POLICY FOR HIRING BMRCL PREMISES – RANGOLI METRO ART CENTER AND BANGALORE HAAT

OBJECTIVES

- 1.0 Bangalore Metro Rail Corporation Limited (BMRCL) has been established with the principal objective of planning, designing, developing, constructing, and operating mass transit system in Bangalore. In pursuance to this objective, BMRCL is in the process of constructing a Metro Rail System for Bangalore and has branded the Metro Rail for Bangalore as “Namma Metro”, a registered brand owned by BMRCL.
- 1.1 Namma Metro Stations are all located in prime locations. Wherever land spaces, adjacent to stations, are available and which cannot be utilized for any other uses, have been converted into urban spaces to foster community participation and interaction in art and culture and other recreation facilities for the people of Bangalore. With a good metro rail network in the offing such urban spaces make for easy accessibility for people to come to these centers either from work or from home. BMRCL has developed two such urban spaces, the Rangoli Metro Art Center at the MG Road Station and the other, Bangalore Haat, at the Swami Vivekananda Road Station. Apart from these two centers being art and cultural hubs, drawing large number of people of Bangalore, these spaces have attracted film industry and commercial advertising agencies to shoot films and advertisement films. In order to accommodate such commercial proposals, BMRCL has put in place a policy for permitting film shooting against payment and the revenues realized would help sustain the activities at these two centers.

ELIGIBILITY

- 2.0 The following are eligible to apply for film/video shooting at these two centers.
 - (i) Reputed Production House
 - (ii) Event Management Company
 - (iii) Show Organizer
 - (iv) Film Producer & Exhibitor and Branding Company
 - (v) Amateur film clubs / Society / Association
 - (vi) School/college students permitted by their respective institutions.

PROCEDURE

- 3.0 An application in Form A shall be made 15 days in advance for Indian nationals and 30 days for foreign nationals along with a detailed script. The persons/parties seeking such permission should clearly specify the locations to be covered, the likely date(s) of coverage, the period of shooting and the purpose for undertaking film shooting. The person/party seeking such permission is hereafter referred as “Applicant” / “Party”, wherever necessary.
- 3.1 BMRCL shall scrutinize the detailed script pertaining to the sequences of the feature films/documentary films/features involving BMRCL premises properly and the detailed programme of shooting to ensure that there is no adverse publicity and BMRCL is not depicted in poor light.
- 3.2 The script along with locations and programme of shooting shall be examined and checked from the point of view of disturbance and people movement in the said respective centers.

- 3.3 The Applicant will not be allowed to make any changes in respect of the names of the locations, without prior specific permission of the competent authority, i.e. BMRCL. If on the basis of the detailed script it is seen that there are sequences wherein the property/assets are likely to get damaged, permission for shooting such sequences maybe withheld.
- 3.4 A liaison officer from the respective centers shall invariably be with the shooting team to ensure that there are no deviations from the original and accepted script in respect of sequences and the utilization of BMRCL properties and personnel. BMRCL personnel shall not be involved in film shooting unless prior specific permission is taken from BMRCL Management.
- 3.5 The liaison officer shall also be responsible to ensure that the shooting team adheres to safety and security instructions and there is nothing detrimental to the image of the country or the State or Namma Metro.
- 3.6 The number of persons involved in shooting should be restricted and minimized to avoid inconvenience to the general public.
- 3.7 Video shooting for News is permitted free of cost after verbal/written consultation with MD by the General Manager Finance (Taxation & Resources).
- 3.8 A valid Comprehensive General Liability Insurance policy shall be taken for not less than Rs. 10, 00,000/- (Rupees ten lakhs) with nil deductible only.
- 3.9 An Indemnity Bond must be executed and submitted by the Producers of the film in favour of BMRCL to indemnify BMRCL completely against any loss or injury that might occur during the course of shooting to any part of the BMRCL property and the personnel / commuters. The said Indemnity Bond shall be in the format at **Form B**.

PAYMENT OF APPLICABLE FEES / SECURITY DEPOSIT

- 4.0 The schedule of Booking Fees for hiring BMRCL's premises per scheduled hour of occupancy for above purposes shall be as

Item	Timing	Rates		Remarks
		Rangoli Metro Art Centre	Bangalore Haat	
Commercial Film/Video shooting	Per hour	Rs.30,000/-	Rs.15,000/-	25% rebate for Kannada Film
	Full day 8AM to 8PM	Rs.1,00,000/-	Rs. 40,000/-	
	After 8PM	Rs. 5000/-extra per hour over the card rate.	Rs.5000/-	
Video/film Documentary Non commercial	Per hour	Rs.10000/-	Rs.5,000/-	25% rebate for Kannada Video/film documentary non-commercial
	Full day 8AM to 8PM	Rs.50,000/-	Rs.10,000/-	
	After 8PM	Rs.5,000/- extra per hour over the card rate	Rs.5,000/-	
Video/film shooting for advertisement commercial	Per hour	Rs.30,000/-	Rs.15,000/-	No rebate for any language
	Full day 8AM to 8PM	Rs.1,00,000/-	Rs.40,000/-	
	After 8PM	Rs.5,000/- extra per hour	Rs.5,000/-	

		over the card rate		
Student projects (non commercial & subject to terms and conditions)	Full day 8am to 8PM	Rs.3000/-	Rs.1000/-	No rebate for any language
Amateur hobbyist (non commercial & subject to terms and conditions)	Full day 8am to 8PM	Rs.5000/-	Rs.2,000/-	

- 4.1 The above mentioned charges shall be paid, in advance, in any case before the shooting commences in the form of Demand Draft / Banker's Cheque drawn in favour of BANGALORE METRO RAIL CORPORATION LIMITED, payable at Bangalore. Without payment being received, shooting shall not be permitted.
- 4.2 In cases of shooting directly undertaken by Government owned Film/TV training Institutes no license fee will be levied.
- 4.3 The applications will be registered on First cum First serve basis and confirmation will be done in order of registration. The priority register will be maintained in the respective centers to record the time and date of registration of request.
- 4.4 All fees including all applicable taxes must be submitted in the form of Demand Draft / Banker's Cheque at least 10 working days (excluding the day of the event) before the day of the scheduled event failing which the applicant may lose his priority.

SECURITY DEPOSIT

- 5.0 Besides applicable charges, as mentioned at 4.0 above, the applicant shall be required to submit on confirmation of the booking, interest free Security Deposit in the form of Demand Draft / Banker's Cheque. The amount of the Security is required to be deposited on confirmation of booking (at least 10 days in advance of scheduled date of booking). The amount of the security deposit shall be as under:-

Sl. No.	Property Involved	Amount of refundable Security Deposit	
		Commercial Film & Commercial Advertisement agencies	Student project & amateur hobbyist.
1.	Rangoli Metro Art Centre	Rs.3,00,000	Rs.10,000
2.	Bangalore Haat	Rs.3,00,000	Rs.10,000

- 5.1 Security Deposit in the form of Demand Draft / Banker's Cheque will be kept by the respective centers till the shoot is over and refunded at the earliest. However, if there is any dispute/damage etc., the same will be deposited into BMRCL A/c, if dues are not cleared immediately.
- 5.2 Security personnel charges and any additional requirement will be extra as per the actual, payable by the applicant.
- 5.3 Shooting for extra hours shall require prior permission from the management. Payment for extra hours used for shooting by the team will have to be paid as per prescribed rates.

GRANT OF PERMISSION

- 6.0 After fulfilling all the conditions laid down Permission for film shooting will be given by the committee after duly obtaining the approval of the management and within a period of 7 working days.
- 7.0 The said permission will be intimated to the party by the Authorized Officer of the respective centers.

POWERS TO STOP OR WITHDRAW PERMISSION

- 8.0 If the liaison officer during the course of the shooting finds that the conditions are not being followed or deviated which may result in failure in safety and security aspects, use of child labour or cruelty to animals or damage the asset of BMRCL, danger of death or injury to any person/s or inconvenience caused to the general public, he may immediately take action to prevent such incidents and shall stop the shooting forthwith and intimate the same to the management of BMRCL. This may also lead to withdrawal of the permission granted and also if required, blacklisting the concerned company or party. In such cases, the Applicant shall have no claim for refund of license fee and expense incurred if any.

CONCESSION

- 9.0 Kannada Films will be given 25% rebate on the suggested fee schedule.

10.0 OTHER TERMS AND CONDITIONS

The applicant shall abide by following terms and conditions in addition to the financial matters as discussed above: -

- a. Production Company shall be responsible to obtain any / all permissions from all other concerned agencies, wherever required.
- b. Timing of the event has to be agreed in advance and must be strictly adhered to.
- c. In case of any loss and / or damage caused to BMRCL's property, the applicable amount will be deducted from the security deposit or charged additionally in case it exceeds the security amount.
- d. It shall be the sole responsibility of the applicant to clean up debris or any garbage material or any housekeeping activity, created and / or brought in by the applicant. Any costs incurred by BMRCL due to the negligence or failure of the applicant in this regard shall be deducted from the security deposit of the applicant or charged additionally in case it exceeds the security amount.
- e. All people of the applicant's team shall carry entry badges at the time of event.
- f. BMRCL at all times retains the right to halt any activity that is deemed to adversely impact the safety and security.

- g. BMRCL reserves the right to restrict the number of persons and the type of equipment used for this activity.
- h. The company / production house may use film, video and photographs shot at BMRCL only for the purpose stated in the application form. The images / footage should not be used for any other purpose without written permission from BMRCL.
- i. BMRCL shall not be held responsible for any liabilities, bodily injuries, deaths, losses, lawsuits, claims, demands, fines, damages, costs and expenses (including all costs for investigation and defence and expenses including legal fees thereof) which are caused by the actions of the applicant organization and / or by any participant of the event.
- j. Filming or Photo or Video in any manner with or without intention should not be used to project a negative image of BMRCL.
- k. There should not be any inconvenience to the general public at the time of the event.
- l. Display of any sort of advertisement in the premises, will not be permitted during the course of any permitted event.
- m. The proposed activities shall not hamper the normal activities conducted at these centers or cause any inconvenience to the general public.

CANCELLING AND REFUND RULES

- n. The booking may be cancelled on the request of the applicant. The refund of the booking amount shall be as under:

Time of making request for cancellation	Refundable booking amount
Before or on 7 days in advance of scheduled day of event (Excluding the day of event)	75%
Before or on 5 days in advance but later than 7 days in advance (Excluding the day of event)	50%
Before or on 3 days in advance but later than 5 days in advance (Excluding the day of event)	25%
Later than 3 days in advance (excluding the date of event)	Nil

- o. The Security Deposit will be refunded in full on cancellation of the booking.
- p. BMRCL reserves the right of full refund in case of abnormal force majeure condition.
- q. Activities prohibited under any law will not be allowed.
- r. Animals will generally not be permitted on BMRCL property. If it is required BMRCL's prior permission will be a pre-requisite. If consent is granted, animal(s) must be kept under control at all times by qualified personnel.
- s. Use of fire, gunfire, explosives or any hazardous material is not permitted at these two centers.

- t. Filming of Photo or Video must not display any offensive or obscene material or any material with political, religious or racial overtones.
- u. In case of power requirement during the event at the station, the supply will be available on chargeable basis. Applicant can also use generators for supply of power as required. All cords and wiring running along the floor must be taped or guarded so that metro station patrons and staff do not trip or fall.
- v. The synopsis of film/documentary/serial/TV Commercial etc. has to be shown to BMRCL before approval. No negative projection of the BMRCL/metro is permitted. There should not be any direct / indirect reference to terrorism in the script which contains shots of the metro and an undertaking to this effect should be given to BMRCL.
- w. The applicant organization shall be required to submit their application (Form – A) with associated documents at the following address:-

General Manager Finance (Taxation & Resources),
Bangalore Metro Rail Corporation Limited,
3rd Floor, BMTC Complex, K.H.Road,
Shanthinagar, Bangalore- 560 027.
- x. Any clarification on the policy may also be made at the above address.
- y. These guidelines will be applicable in general and in case of any amendment or addition, powers to amend/ delete or add rests with the management of BMRCL, and such amendments shall be binding both on BMRCL and the Applicant/s.

Form-A

APPLICATION FORM AND EVENT GUIDELINES

Contact Person/ Company/ Production House	
Date of Application:	
Address	
Phone / Mobile No. & E-mail	
Proposed Location(s) of Event	
Type of Event	Filming TV / Commercial Photography Promotion Documentary Others
Proposed Date(s) and Time(s) of the event	
Detailed description/outline pertaining to the event at the premises (attach additional sheet(s) if necessary)	
Total Number of People (Including crew, cast, media, etc.)	
Type of Equipment will be used for shooting	

GUIDELINES:

1. Applications are required to be submitted to BMRCL through the respective centers at least 15 days in advance for proper scrutiny and approval of the case.
2. All fees including all applicable taxes must be submitted in the form of Demand Draft / Banker's Cheque at least 10 (Ten) working days before the event begins. In case of cancellations, refund shall be governed by Clause 8.0 "Cancellation and Refund Rules" of the Policy for Hiring BMRC's Premises.
2. The applicant should pay an interest free refundable security deposit. In case of any loss and / or damage caused to BMRC's property, the applicable amount will be deducted from the security deposit or charged additionally in case it exceeds the security amount.
4. BMRCL, reserves the right to interrupt or halt the any event, before or during the course of event, without any advance notice and no claim or compensation in this regard will be entertained.
5. All people shall carry entry badges at the time of event.
6. Production Company shall be responsible to obtain any / all permissions from all concerned agencies, wherever required.
7. General Public / staff of BMRCL will not be involved in the event without the prior written permission of BMRCL
8. Timing of the event has to be agreed in advance and must be strictly adhered to.
9. It shall be the sole responsibility of the applicant to clean up debris or any garbage material or any housekeeping activity, created and / or brought in by the applicant. Any costs incurred by BMRCL due to the negligence or failure of the applicant in this regard shall be deducted from the security deposit of the applicant or charged additionally in case it exceeds the security amount.
10. In case of power requirement during the event at the station, the supply maybe provided on chargeable basis. Applicant can also use generators for supply of power as required. All cords and wiring running along the floor must be taped or guarded so that metro station patrons and staff do not trip or fall.
11. No animals are permitted on BMRCL property without prior consent. If consent is granted, animal(s) must be kept under control at all times by qualified personnel.
12. BMRCL at all times retains the right to halt any activity that is deemed to adversely impact the safety and security of metro operations, personnel and property.
13. Activities prohibited under any law will not be allowed.
14. Use of fire, gunfire, explosives or any hazardous material is not permitted at BMRC Ltd. stations.
15. The company / production house may use film, video and photographs shot at BMRCL only for the purpose stated in the application form. The images / footage should not be used for any other purpose without written permission from BMRCL.

16. BMRCL reserves the right to restrict the number of persons and the type of equipment entering the premises for this activity.
17. BMRCL shall not be held responsible for any liabilities, bodily injuries, deaths, losses, lawsuits, claims, demands, fines, damages, costs and expenses (including all costs for investigation and defence and expenses including legal fees thereof) which are caused by the actions of the Film / Event Companies / Media and Photographers and/ or by any participant in the event.
18. Filming of Photo or Video must not display any offensive or obscene material or any material with political, religious or racial overtones.
19. Filming or Photo or Video in any manner with or without intention should not be used to project a negative image of BMRCL
20. The company / production house should not be allowed to make any changes in respect of the names of the locations etc. without prior specific permission of BMRCL
21. There should not be any inconvenience to the general public at the time of the event.
22. Display of any sort of advertisement in the premises, will not be permitted during the course of any permitted event.
23. The proposed activities shall not hamper the normal activities or cause any inconvenience to the general public visiting the facility.
24. The synopsis of the film/documentary/serial/TV Commercial etc. has to be shown to BMRCL before approval. No negative projection of the metro is permitted. There should not be any direct / indirect reference to terrorism in the script which contains shots of the metro and an undertaking to this effect should be given to BMRCL.

UNDERTAKING:

I -----certify that the details on this application accurately reflects the event as proposed, and that I have fully read and understood the terms and condition. If the event is approved, my company and I agree to abide by the guidelines established for this event.

Name:

Signature:

Designation:

Company Seal:

Date:

FILM CREDIT NOTING "BANGALORE METRO RAIL CORPORATION LTD." WOULD BE APPRECIATED

Form-B
INDEMNITY BOND
[ON RUPEES HUNDERED STAMP PAPER]

I, [Name of the Official], [Designation], [Organization] having Registered Office at _____ have been authorized by Bangalore Metro Rail Corporation Ltd. to carry out _____ [event] for a period of _____ days from _____ to _____ for my visit to _____.

I hereby indemnify Bangalore Metro Rail Corporation, its Representatives and Officials completely against any loss, injury, damage caused to metro commuters, BMRCL's men, material & property and to our men & material as well during the said campaign period and undertake to bear all cost incurred as a result of such incidence.

I hereby further state that no claims / damages whatsoever shall be made by myself or my representatives against BMRC on the aforesaid context before any court / statutory authorities.

Signed _____ Name of Visitor _____

Address _____

Witnessed by (1) _____

Address _____

Witness by (2)

Address _____

Time & Date of entry _____

Time & Date of exit _____

(To be filled by authorized officer of the respective center).