1. Purpose:

The BMRCL executing a Metro Rail Project in Bangalore will need to attract talent from the field of Construction Technology, Signaling and Telecommunication and Operation and Maintenance.

2. Definition:

Unless the Context requires otherwise, following words shall have the meaning attributed to them in this guideline for the purpose of these Guidelines.

a) "Competent Authority" means MD, BMRCL.

b) "Sponsoring Institution" means the Academic Institution/College, in which the applicant is currently studying.

c) "Applicant on Internship" is a person, who wants to do Project/Internship in BMRCL.

d) "Area of Expertise" means the subject or area/stream in which the Applicant is studying.

3. Eligibility

a) Indian students who are studying in Final year/Pre-Final year B.E./B.Tech./M.Tech./M.E. from Engineering Colleges in the State of Karnataka or outside.

b) Students who have completed the 4th Semester (for B.E./B.Tech) or 2nd Semester (M.Tech/M.E) with aggregate marks of 8 CGPA or equivalent percentage.

4. Duration of Internship

Subject to a minimum of one week, the maximum duration of internship is 4 weeks depending on the topic of project for B.E./B.Tech./M.Tech./M.E students. The duration can be increased to 16 weeks for M.Tech/M.E. students, if required.

Contd..2/-
5. How to Apply

Interested and eligible students must send their requests through their respective College Principals/Heads of Departments of Engineering colleges sponsoring candidates for internship along with CVs with photo of the candidate/s. The request letter must be addressed to Managing Director, BMRCL. The candidates should also indicate the topic they want to work on. Period and tentative dates of training, their discipline (civil/mechanical/electrical etc) current semester, marks obtained in previous semesters, etc.

6. Selection

All the applications will be scrutinized by C E (Planning, Monitoring & Budgeting). Not more than 3 (Three) students will be attached to each guide viz CEs/G Ms/DyCE/DGMs. On approval from the Competent Authority intimation will be sent to the HOD/Principal of the College.

7. Code of Conduct

The Intern permitted by BMRCL shall observe the following Code of Conduct, which shall include but not be limited to, the following:

(1) The Intern shall follow the rules and regulations of the BMRCL that are in general applicable to employees of the BMRCL.

(2) The Intern shall follow the confidentiality protocol of the BMRCL and shall not reveal to any person or organization confidential information on the BMRCL, its work and its policies in this regard Colleges/Institutions has to submit Non disclosure Agreement in their letter Head (Annexure-1).

(3) Interns will conduct themselves professionally in their relationship with the BMRCL and the public in general.

8. Permission

1. 'On Permission the interns would be attached with one of the Officers/ Engineers of BMRCL.

2. The internship in BMRCL is neither a job nor an assurance of job with the BMRCL.

9. Submission of Paper

a) Interns shall develop work plans and work schedules in consultation with their allocated Guide of BMRCL.

b) Interns will also be required to give feedback on their internship experience to the allocated Guide

c) During the Internship interns has to sign the attendance register maintained at site/office.
d) In case unauthorized absent is noticed, interns will be sent back from the Internship training.

e) During the Internship interns has to note down all the important points and information given by the guide.

f) After the completion of Internship Training, interns shall prepare a draft project report and shall submit to the guide. The report shall contain name of the project and name of the guide.

g) After approval of the draft project report by the guide the same shall be submitted to the Chief Engineer (PM&B), BMRCL for scrutiny.

h) Interns shall prepare the final report after incorporating all the suggestions made by Chief Engineer (PM&B) and submit the final project report to Chief Engineer (PM&B), BMRCL, for acceptance, signature & for issuing the Certificate.

10. Boarding, Lodging and Remuneration

No remuneration will be paid for the period of internship in BMRCL. The candidate will have to make their own arrangement for Boarding, lodging and Travel etc.,

11. Certificate of Internship

Certificates will be issued to the interns by CE (PM&B) after completion of the internship on submission and acceptance of their Project Report.

12. Students have to purchase their own Personal Protective Equipment (PPE) like, safety shoes and safety jackets. This is mandatory for visiting the project sites

13. Interpretation of Rules.

In case of any doubt or dispute regarding interpretation of these Guide lines, such matter may be referred to Managing Director. Decision of MD, BMRCL will be final.
ON OFFICIAL LETTERHEAD
NON-DISCLOSURE AGREEMENT

Date:

PROPRIETARY MATERIALS: Material and information, including project details, client details. electronic documents, written and verbal description, information, sample, drawings provided by any Officer from the Company i.e. Bangalore Metro Rail Corporation Limited.

COMPANY: Bangalore Metro Rail Corporation Limited located on K.H.Road, 3rd floor, BMTC Complex, Shanthinagar, Bangalore-560027

COLLEGE/INSTITUTE:

College/Institute acknowledges and agrees to accept the above Proprietary materials under the following conditions:

These proprietary materials and the Information they contain shall be used by following students solely for purposes requested by the College/Institute such as statistical analysis and report preparation;

1. ......................................................,
2. ......................................................,
3. ......................................................,

College/Institute & students mentioned above agrees not to disclose these proprietary materials, or the information they contain to any parties except as authorized in writing by BMRCL.

College/ Institute & students mentioned above shall exercise a high degree of care to safeguard these proprietary materials and the information they contain, from access by, or disclosure to, all authorized persons.

College/ Institute & students mentioned above shall only copy these proprietary materials, as needed for the purposes above, and shall return all proprietary materials (including any copies made) to Bangalore Metro Rail Corporation Limited at any time upon request by BMRCL.

The non-disclosure terms herein shall not apply to any information which becomes part of the general public knowledge through no fault of College/Institute.

(Head of Department)

College/Institute